



LEWISVILLE

Deep Roots. Broad Wings. Bright Future.

2011 Living Green Outdoor Farmers Market

Non-Profit 501c(3) Vendor Application (Non-Food)

Application deadline: at least 10 days prior to market day

Non Profit Name: _____ Contact Name/Title: _____

Address: _____ City/State/Zip: _____

Email: _____ Cell: _____ Alternate Phone: _____

Description of booth (activities, handouts, etc) _____

Please check the dates that you plan to attend the market:

___ May 15 ___ June 11 ___ July 9 ___ August 13 ___ September 10

Set-up time will be on Saturday from 7am – 8am. All vehicles must be removed from market zone by 8am.

Vendor Fees

Booth space (10x10) free \$ -0-

Mail completed applications to:

Living Green Outdoor Farmers Market
attn: Melinda Stephens
159 W. Main Street, Suite 200
Lewisville, TX 75057

Questions – contact:

Melinda Stephens
mstephens@cityoflewisville.com
phone: 972.219.3712
fax: 972.219.3719



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Rules & Regulations

The opening date for the Market will be Saturday, May 14, 2011. The market will be once a month on the second Saturday and will run until Saturday, September 10, 2011. The market will be located in Wayne Ferguson Plaza and will run from 8 am until 12 pm, with check-in time: 7:00 am each Saturday.

- Booth spaces shall be assigned on a first come, first served basis according to approval of application and fee payment. Load-in will start at 7:00 am on the morning of the market. Booth space assignments will be e-mailed out the Friday prior to the market day. Designation and allocation of selling spaces are the responsibility and at the discretion of the market representative.
- All tables must be covered. The City of Lewisville provides access to portable water and restrooms, along with a hard surface for the Market.
- Hours of operations on each market day are from 8 am until 12 pm. Vendors may arrive no earlier than 7 am to set up and ready to greet their customers for the opening of the market at 8 am. Violations of this rule are grounds for dismissal from the Living Green Outdoor Farmers Market.
- Once the market has begun, no moving vehicles are allowed within the Farmers Market area as a safety precaution.
- Vendors must clean up their areas at the end of each market. Vendors should not use public trash receptacles for disposal of produce boxes or unsold produce. There is a \$50 fee per 10 foot X 10 foot space when the Market Representative has to clean up the space at the close of the Market. That fee is payable, in cash, before the Participant can sell at the Market again.
- No firearms, alcoholic beverages or drugs will be allowed at the Farmers Market.
- Violations of the rules and complaints that arise shall be resolved by the Old Town Lewisville Farmers Market representative and, if necessary, the Old Town Lewisville Farmers Market board.
- Vendors agree to abide by the final decision of the Old Town Lewisville Farmers Market representative/board.
- Violation of any provision of the Old Town Lewisville Farmers Market rules shall be a material breach and default by the vendor. The vendor will be asked to vacate the premises immediately without refund of paid fees. Failure to vacate may subject the seller to civil and/or criminal remedies.
- The Farmers Market board or its designee shall reserve the right to cancel any seller's participation at any time if and when the seller shall be found to be in violation of any market rule or eligibility requirements.
- The Farmers Market board shall reserve the right to revise the Farmers Market rules and operations at any time it deems appropriate and shall post notice of such revisions for vendors.
- All vendors shall conduct themselves in a professional manner while at the Market.
- Shoes and shirts are required at all times. No smoking in any vendor area.
- No radios.

Agreement of Liability Waiver

I hereby release, waive, discharge, covenant not to sue and agree to hold harmless for any and all purposes The City of Lewisville, Texas, its officers, employees, successors, assigns, sponsors and volunteers (collectively "the City") from any and all liabilities, claims, demands, personal injury including death, or property damage that may be sustained by me while participating in the Living Green Outdoor Lewisville Farmers Market event, including injuries or damages sustained as a result of the negligence of the City.

Venue

The Parties agree that if legal action is brought under this contract, exclusive venue shall lie in the Courts of Denton County, Texas, and its terms or provisions, as well as the rights and duties of the Parties hereunder, shall be governed by the laws of the State of Texas.

Contract Agreement

I have read the General Information regarding the 2011 Living Green Outdoor Farmers Market. It is understood and agreed by applicant that this entire document constitutes a contract between Vendor and Old Town Lewisville Farmers Market only when Old Town Lewisville Farmers Market Management confirms this contract. Confirmations may be mailed, faxed or emailed. Verbal agreements or promises made verbally and not specifically stated and confirmed in writing, as part of this Contract, will not be binding.

Signature of Representative for Non Profit

Date