



**Sam Pack's Ford Country of
Lewisville Christmas Parade
Saturday, December 3, 2011
12:30pm
Parade Theme:
"Candyland"**



Application Deadline: Wednesday, November 23

Name of Entry _____
(Name of Company, Club, or Organization)

Contact Name (Day of) _____

Address _____

Phone # _____ (Day of) Cell # _____

Email Address _____ website address: _____

Number of Participants _____

Type of entry

Float Vehicle & trailer Animal(s) Type of animal(s): _____ Walking/Marching (Ex: Bands, Boy/Girl Scouts, Dance)

Describe vehicle/trailer entry and include total **length**:

Decorated Vehicle (Example: Hummer, Classic car, etc.) Music with Entry: YES NO
Describe vehicle entry and include total **length**:

Please give a detailed description about your Parade Entry If your description does not fit in the space provided, please add additional page to application. This information will be used by the emcee to announce your entry in the parade and by the parade organizers for lineup purposes. _____

IMPORTANT – Each entry must include a copy of your certificate of vehicle insurance coverage. Examples would be a copy of your personal auto coverage, if you are driving your vehicle/float in the parade, or a business certificate of insurance for a business float/vehicle entry.

Agreement of Liability Waiver

I hereby release, waive, discharge, covenant not to sue and agree to hold harmless for any and all purposes The City of Lewisville, Texas, its officers, employees, successors, assigns, sponsors and volunteers (collectively “the City”) from any and all liabilities, claims, demands, personal injury including death, or property damage that may be sustained by me while participating in the Holiday at the Hall Festival parade, including injuries or damages sustained as a result of the negligence of the City.

Venue

The Parties agree that if legal action is brought under this contract, exclusive venue shall lie in the Courts of Denton County, Texas, and its terms or provisions, as well as the rights and duties of the Parties hereunder, shall be governed by the laws of the State of Texas.

Contract Agreement

I have read the General Information regarding the 2011 Sam Pack's Ford Country of Lewisville Christmas Parade. I agree to the conditions and terms of this contract. It is understood and agreed by applicant that this entire document constitutes a contract between the applicant and the Lewisville Holiday at the Hall parade only when Holiday at the Hall Management confirms this contract. Confirmations will be mailed. Verbal agreements or promises made verbally and not specifically stated and confirmed in writing, as part of this application, will not be binding.

I HAVE READ THE HOLIDAY AT THE HALL PARADE RULES AND REQUIREMENTS AND AGREE TO ABIDE BY THEM. I ALSO AGREE TO ABIDE BY ALL CITY OF LEWISVILLE POLICIES AND ORDINANCES AS RELATED TO LEWISVILLE FESTIVALS AND EVENTS.

**RESPONSIBLE
PARTY
SIGNATURE**

Sign Here: _____

Print Name: _____ Title: _____

City of Lewisville RESERVES THE RIGHT TO ACCEPT OR DECLINE ANY ENTRY FORM

For more information please visit www.cityoflewisville.com or contact Melinda Stephens at 972-219-3712, mstephens@cityoflewisville.com

Application & insurance (required for all vehicles) can be mailed or faxed:
City of Lewisville
Attn: Melinda Stephens – Holiday at the Hall Parade
P.O. Box 299002
Lewisville, TX 75029
mstephens@cityoflewisville.com
Office: 972.219.3712
Fax: 972.219.3719

Parade route and staging information will be included in your Confirmation Packet which will be sent once the application and insurance (if needed) has been received.

Sam Pack's Ford Country of Lewisville Christmas Parade Information, Rules & Tips for Success

The City of Lewisville is excited to celebrate with the Holiday at the Hall Parade! Our goal is to raise pride and spirit and bring the entire community together!

- Professional-looking signage is required. We can provide names of local sign companies if you prefer to have them made, but hand-made, clearly visible signage is fine. We ask that all entries somehow reflect this year's theme which is "Candyland".
- All entries must have an adult and licensed driver to represent each entry. Each float/car/truck must have AT LEAST 2 people for passenger cars and 4 people for all other vehicles walking around the sides of the vehicle to ensure the safety of everyone involved if participants are inside back of truck, on float, etc. These people will be responsible for making sure the spectators don't get too close to the vehicle.
- Operators of motorized or non-motorized vehicles may not throw any item or items from a moving vehicle. Operators of motorized or non-motorized vehicles may not talk or text on their cell phone during the course of the parade.
- Participants must keep all body parts within the confines of the vehicle or float. Dangling feet over the edge of the vehicle is prohibited.
- Parade participants should in no way encourage spectators to leave the curb or move into the street for any reason. Participants are prohibited from stepping or jumping onto or off of any parade apparatus, moving or stopped, during the course of the parade.
- Open-flame devices are prohibited on parade floats. The use of fuel-fired torches, candles, grills or similar devices that serve as potential ignition sources are prohibited. Each parade apparatus, excluding unmodified vehicles with no trailer in tow, are required to have at least one portable fire extinguisher rate Type A/B/C that shall be in working order with all handles, hoses, and pull-ins intact and a pressure gauge indicating the device is fully charged.
- Hard or pointed objects such as pens, pencils, etc., are prohibited. Those who do not comply may be removed from the parade.
- Green broke or unmanageable horses should not be entered in the parade. All equine must have a current negative EIA (Coggins) within the last 12 months in order to enter parade. Owner must be able to provide proof of negative report if requested. All dogs of age must have current proof of rabies vaccination. For more information please contact Animal Services at 972-219-3478.
- Lewisville staff will oversee parade organization and will be on-site to direct you to your exact spot in the line-up. Please don't hesitate to ask one of the Lewisville Staff coordinating the line-up for assistance if needed or if you have any questions.

Please remember that SAFETY is our #1 CONCERN during the parade. Please keep this in mind while planning and constructing your float and also during the parade.

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